

Committee(s):	Date(s):
Safer City Partnership	20 May 2019
Subject: Serious and Organised Crime – Terms of Reference	Public
Report of: Community Safety Team	For Decision
<p style="text-align: center;">Summary</p> <p>The Serious and Organised Crime Board has revised its Terms of Reference in order to provide a more accurate description of the role of the Board and its membership.</p> <p>Recommendation(s)</p> <p>Members are asked to endorse the SOC Board's Terms of Reference.</p>	

Background

1. Organised crime represents a serious risk of harm to the City of London. While the overall numbers of crime in the category of serious and organised crime may be small in the City, it could have an impact on residential, business and visiting communities. Given the nature of these crimes, it could also have an impact on public confidence as well as an increase in the fear of crime.
2. Local authorities and the police have a duty to protect the wellbeing of their communities. Under section 17 of the Crime and Disorder Act, councils have a responsibility to do all that they reasonably can to prevent crime and disorder in their area.
3. With support of the Community Safety Team, the Safer City Partnership will have access to intelligence, community safety and safeguarding powers that can prevent criminal activity and minimise the impact on local communities and businesses.

Purpose

4. The Serious and Organised Crime Board was set up in 2016 to provide a forum to deliver partnership interventions against the areas of organised crime and report into the Safer City Partnership.
5. The purpose of the Board will be to seek assurances from partnership agencies that they are detecting, disrupting and tackling serious and organised crime in the City of London.

The aim of the Board is to:

- Review the Government's Strategy and 4 P's approach: Pursue, Prevent, Protect and Prepare
- Understand the current prevalence and nature of serious crime in the City with the help of multi-agency plans and City of London Police Local Serious and Organised Crime Profiles
- Discuss serious and organised priorities for the future
- Establish that strong, effective and collaborative partnerships are in place to develop the 4Ps and share intelligence on Organised Criminal Groups.
- Increase working ties with partnership agencies to ensure that organised crime is a shared priority with a combined approach to disruption.

Membership

6. Membership of the Board is open to the City of London's partnership agencies:
City of London Police (Fraud Prevention Teams)

London Fire Brigade

Community and Children's Services (Housing, Health and Wellbeing)

Trading Standards

Legal professionals

Licensing

Probation services

Rehabilitation services

The Board will also invite a representative from the Home Office, Serious and Organised Crime Team.

Depending on the priority it may be necessary to invite representatives from the voluntary and community sector.

Meetings will be chaired by an independent chairman who holds a senior position.

Board meetings are not open to the public.

Accountability

7. Members of the Board will be responsible for reporting on the key priorities or risks posed by serious and organised crime impacting on the City.
8. In accordance with the National Assessment of Serious and Organised Crime there are eight key priorities impacting on the UK:
 - Child sexual exploitation and abuse
 - Firearms
 - Organised immigration crime, human trafficking and modern slavery
 - Cyber crime
 - Money laundering
 - Drugs
 - Economic crime
 - Organised acquisitive crime
9. The Board will follow Home Office guidance [*Serious and organised crime local profiles: a guide*](#) 13 November 2014 aimed at the police and local partnerships using Local Profiles to inform their action plans as stated below:
 - The police will lead the partnership through the production of Local Profiles.
 - Profiles should outline the threat, vulnerability and risk from serious organised crime within the force area.
 - Multi-agency action plan to drive work of local partnerships.
 - The effect must be to bring the full range of powers to bear against serious organised crime to reduce its impact in the local area.
10. The Board's activities will also:
 - provide a partnership response to threats from serious and organised criminality in the City
 - shape priorities for reducing this threat

- ensure that intelligence regarding organised crime is shared effectively among partners to maximise a collective response
- determine how the powers of the police and partners can be brought to bear in order to have the greatest impact on disrupting and dismantling organised crime.

Roles and Responsibilities

The Board will be chaired, wherever possible by someone independent of the main law enforcement agency, with a deputy chairman to cover the chairman's absence.

Every effort should be made for senior representation on the Board, nominated representatives will be encouraged to maintain full membership at all Board meetings.

The chairman will ensure that any issues that arise that cannot be resolved are escalated to the Chairman of the Safer City Partnership.

Review

The terms of reference will be reviewed and agreed by the Board on an annual basis.

The Community Safety Team to consult regularly with the Chairman to ensure scheduled agenda items are pertinent and timely.

A review of effectiveness will be conducted on an annual basis, and findings will be used to improve performance going forward.

Working methods

The approach to working will be shared learning and information on occasions sub groups may be convened to discuss issues in more detail.

Minutes of the Board will be circulated for approval by members. A copy of the minutes will be made available to officers upon request to the Secretariat.

A quarterly activity report will be submitted to the Safer City Partnership and to the Police Committee and Health and Wellbeing Board where appropriate.

Observers may be asked to leave the meeting for closed items. Closed items will be redacted in the version of the minutes that are published.

Meetings to be held quarterly at the Guildhall, City of London.

The Community Safety Team will provide a secretariat to organise the Board meetings.

The Board's chairperson must be independent from the Corporation and the Police.

The Secretariat will formulate the agenda with the help of the Police.

Meeting papers will be circulated by email one week in advance of the meeting.

The format of the meetings will be round table discussions with relevant presentations.

Non-members will be invited to the meetings if a priority demands it.

Sharing information and resources (including confidential information)

Board members will be able to share information in accordance with the Safer City Partnership Information Sharing Protocol.

Confidential materials will be marked appropriately e.g. 'official – sensitive/restricted'.

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